

mymail Teleset Re-Crediting Instructions



Overview





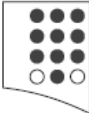


Teleset re-crediting is the loading of postage from your FP Teleset account onto your franking machine. This involves the machine dialling up to the FP Teleset server via your analogue telephone line. The franking machine then requests the amount you have specified and transfers the funds securely to your mymail franking machine.

Re-crediting requirements

As mentioned above, you require an analogue telephone line.
You must have funds available on your FP Teleset account ready for downloading.
You must download your postage funds in £10 increments. i.e. £10, £20, £50, £100.
The minimum amount for download is £10.
The maximum amount for download is £9990.

Loading postage

Make sure that the mymail is connected to the telephone line for the duration of the loading process. If you are using a telephone system: Make sure that the outside dialling parameters are set correctly (see Chapter 10.9).

	<table border="1"><tr><td>Rate</td><td>£ 0.00</td></tr><tr><td>Mem</td><td></td></tr><tr><td>▼ Menu</td><td></td></tr></table>	Rate	£ 0.00	Mem		▼ Menu			Select "Menu" in the main menu and confirm.								
Rate	£ 0.00																
Mem																	
▼ Menu																	
	<table border="1"><tr><td>▲ MENU</td><td></td></tr><tr><td>Get postage</td><td></td></tr><tr><td>▼</td><td></td></tr></table>	▲ MENU		Get postage		▼			Select "Get postage" and confirm.								
▲ MENU																	
Get postage																	
▼																	
	<table border="1"><tr><td>Postage value</td><td></td></tr><tr><td>100 </td><td></td></tr></table>	Postage value		100			Enter the desired amount (in pounds) and confirm. Amounts in steps of ten pounds are permissible.										
Postage value																	
100																	
	<table border="1"><tr><td colspan="2">Connecting...</td></tr></table>	Connecting...			Your mymail now establishes a connection with the TELESET data centre and notifies it with ...												
Connecting...																	
	<table border="1"><tr><td colspan="2">Please wait...</td></tr></table>	Please wait...															
Please wait...																	
	<table border="1"><tr><td colspan="2">Postage received. Print receipt?</td></tr></table>	Postage received. Print receipt?			... when the loading process is complete. If you wish to print a Teleset Receipt, confirm the prompt.												
Postage received. Print receipt?																	
	<table border="1"><tr><td colspan="2">Insert envelope</td></tr></table>	Insert envelope			Place a folded sheet folded edge first in the letter slot.												
Insert envelope																	
	<table border="1"><tr><td colspan="2">Teleset Receipt</td></tr><tr><td>Date</td><td>15.03.03</td></tr><tr><td>Time</td><td>14:21</td></tr><tr><td>Machine No.</td><td>FM1234567</td></tr><tr><td>Last Download Date</td><td>15.03.03</td></tr><tr><td>Last Download Value</td><td>£ 100.00</td></tr><tr><td>Postage Available</td><td>£ 250.16</td></tr></table>	Teleset Receipt		Date	15.03.03	Time	14:21	Machine No.	FM1234567	Last Download Date	15.03.03	Last Download Value	£ 100.00	Postage Available	£ 250.16		The mymail prints the Teleset Receipt.
Teleset Receipt																	
Date	15.03.03																
Time	14:21																
Machine No.	FM1234567																
Last Download Date	15.03.03																
Last Download Value	£ 100.00																
Postage Available	£ 250.16																