


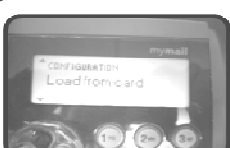
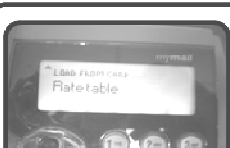

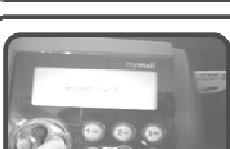





**PLEASE FOLLOW THESE INSTRUCTIONS TO
UPDATE THE POSTAGE RATES IN YOUR SCALE**

Model: FP mymail

-  **STEP 1**
Turn the mymail on and ensure it is at the 'Home' screen
-  **STEP 2**
Scroll down to the "Menu" option and press the green 'E' button
-  **STEP 3**
Scroll down to "Configuration" and press the green 'E' button
-  **STEP 4**
Scroll down to "Load from card" and press the green 'E' button
-  **STEP 5**
Scroll down to "Rate table" and press the green 'E' button
-  **STEP 6 - Insert your Rate card**
When 'Insert card' is displayed on the screen, insert your new Rate card ensuring the gold chip is facing the rear
-  **STEP 7 - Load the Rates**
Press the green 'E' button to continue to load the Rate card
-  **STEP 8 - Return to 'Home' screen**
Once loading has completed, remove the Rate card from the machine and press the red 'C' button 3 times to return to the 'Home' screen

IF ANY OF THE ABOVE STEPS FAIL, PLEASE START AGAIN FROM STEP 1. IF YOU ARE STILL HAVING DIFFICULTIES, PLEASE VISIT OUR WEBSITE www.fpmailing.co.uk